



STATEN ISLAND

STUDENT HANDBOOK

COMMUNITY COLLEGE

1970-1971

DEADWOOD BICK
ON DECK;
OR CALAMITY JANE

THE
HEROINE
OF THE
WHOO-
UP.



715 Ocean Terrace, Staten Island, New York 10301, 390-7544

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BARBON'S

FOR

EXPECTORANT

COUGHS,
CROUP,
AND
COLDS.

AGED
22
YEARS

ALWAYS SURE!



THERE IS STRENGTH FOR
THE MOTHER AND HEALTH
FOR THE CHILDREN.

TONIC VERMIFUGE

IT SURELY EXPELS WORMS.

Some Things You Should Know About S.I.C.C.

A UNIT OF CITY UNIVERSITY OF NEW YORK

The college is a unit of The City University of New York, under the program of the State University of New York. As a student of Staten Island Community College, you are a part of a university with century-old traditions although it is young in name. City University of New York consists of the nine municipal senior colleges (C.C.N.Y., Hunter, Brooklyn, Queens, College of Police Science, Richmond, York, Lehman and Baruch) and six community colleges (Staten Island, Bronx, Queensborough, Kingsborough, New York City and Borough of Manhattan). Designated as an independent university system by act of the legislature in April 1961, the city's institutions of higher education were established to provide opportunities to earn associate, baccalaureate, master's and doctor's degrees for city students who are capable and eligible for admission. At S.I.C.C. you are able to earn an Associate in Arts, an Associate in Applied Science or Associate in Science degree.

As a unit of The City University of New York, Staten Island Community College is accredited by the Middle States Association of Colleges and Secondary Schools.

A UNIT OF STATE UNIVERSITY OF NEW YORK

The Staten Island Community College is one of the locally sponsored community colleges established under the New York State community college law. As such it is administered by its local sponsor under the program of the State University of New York. Under this program the State provides for one-third of the operating budget and one-half of the capital budget of the college, the balance being provided by the City of New York and by nominal student fees.

BRIEF RESUME OF S.I.C.C. PROGRAM

Your curriculum at S.I.C.C. will cover a two-year program preparatory either for further college study at a senior college or for sub-professional technical jobs in industry or commerce. It is possible for you to take the first two years of a baccalaureate program at S.I.C.C. and then transfer to one of the New York City senior municipal colleges to complete the final two years. Check the college catalog carefully for further details about gaining transfer admission to other colleges or universities. Also check the weekly "Calendar" published by the Office of the Dean of Students and the various bulletin boards for up-to-date information as it becomes available throughout the current academic year.

College Facilities Available to You

LIBRARY

Library privileges are extended to all staff and students, but these privileges entail certain responsibilities. It must be understood that the use of the library is subject to certain rules that will insure fairness to all users. The preservation of a quiet atmosphere is most important for effective study, and we ask all of you to cooperate in this regard. Certain classes of material—periodicals, reference books, and books on reserve—are intended for library use only; overnight privileges are granted only at the discretion of the librarian. All other books circulate for two weeks and can be renewed if not wanted by another student or staff member. Fines for overdue books are 5¢ a day for two week books and 25¢ an hour for reserve books.

The library is open from 8:30 A.M. to 9 P.M. Monday through Friday and weekends. A professional librarian is always available to answer your questions, help you find material and advise you on all topics concerning books, reading and the use of the library.

BULLETIN BOARDS

You are responsible for being aware of the varied events, activities and announcements associated with college life. Such information as room assignments for final examinations, meetings of clubs and other associations, dances, departmental notations and various communiques from the administration appear on the many bulletin boards located throughout the school. You should become familiar with the location of these boards and consult them regularly. Bulletin Boards are usually located outside the department offices.

No posters or notices are to be mounted on bulletin boards without permission of the department head or administrator concerned. First, however, they must be approved by the Activities Office.

COLLEGE BOOKSTORE

The Staten Island Community College bookstore is a non-profit enterprise organized to serve the faculty and student body of S.I.C.C. In addition to carrying such items as the required textbooks and supplies, the bookstore stocks such items as study aids, school rings, jackets, sweaters, gym suits, drafting supplies, slide rules and stationery.

The regular hours of the bookstore are posted on the bulletin board of the bookstore.

Your instructors will usually indicate what textbooks and materials are required at the first class meeting.

STUDENT LOUNGES

The Student Lounges provide you with a place for organized activities, away from the formality often necessary in other parts of the college. These are your areas: you should conduct yourself in such a way that you show respect for yourself and the college. You are expected to follow the posted rules and regulations established by students, and you share the responsibility to help maintain the lounges in an orderly and clean condition.

DINING ROOM

In order to maintain moderate food prices, the dining room is operated as a self-service, self-bussing enterprise. It is open Monday through Friday except holidays.

Serving hours:

Breakfast — 7:30 A.M.—11:00 A.M.

Lunch — 11:00 A.M.— 2:30 P.M.

Dinner — 5:00 P.M.— 7:00 P.M.

Seating area open: 7:30 A.M.— 8:00 P.M.

SNACK BAR

The Snack Bar is open continuously between the hours of 10:00 A.M. and 5:00 P.M.







A Caution About Parking

Because parking spaces are limited, parking permits are distributed according to priorities established by the Administration.

The Business Office registers all automobiles and issues parking decals. The following information must be presented at time of registration:

1. Proof of family ownership
2. Driver's license
3. Proof of insurance for out-of-state automobiles.

You may register one family automobile, and permits are valid from the first day of classes to the last day of examinations each semester.

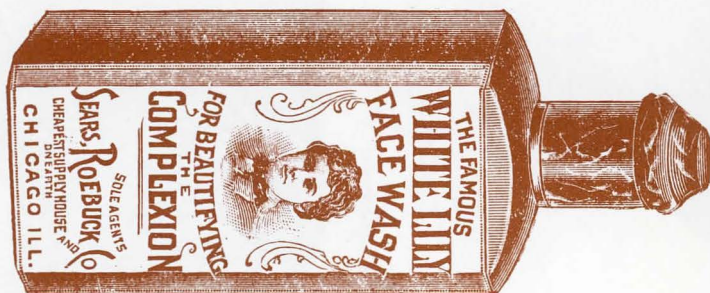
NOTE: Student parking areas will be filled on a first-come, first-served basis. Parking fees for full-time or part-time day or evening students are as follows:

\$6.00 per semester for full-time students.

\$4.00 per semester for part-time students.

\$4.00 per summer session.

NOTE: Parking fees are not pro-rated or refundable. Check with the Business Office for further information.



Services You May Want to Use...

GUIDANCE AND COUNSELLING

The Student Personnel program is designed to enable each of you to progress through your program of study to the best of your ability. The staff of the Department of Student Personnel is available at all times to give careful and serious consideration to students who seek assistance in connection with problems concerning educational adjustment, personal needs, college transfer, post college and vocational planning. A special effort is made to identify those students who may be in need of specialized services at any time during their enrollment in the college. An appointment for an interview with the Dean of Students or a member of the counseling staff can be made at any time with the secretary.

You will be assigned to a faculty adviser who will aid you in the selection of courses of study and advise you on problems related to your overall academic performance as well as employment opportunities in your field of study. You should remember that the best counseling is done when you voluntarily bring your concern either to your instructor, your faculty adviser or to a member of the staff in the Department of Student Personnel. Faculty advisee lists are posted on the bulletin boards approximately during the third week of the semester. Make it a point to introduce yourself to your adviser as soon as you can after the list becomes available.

CONSULTATION ON ACADEMIC REGULATIONS

In the event that you have to withdraw from college or wish to reduce your program, you should initiate consideration of these actions in the Department of Student Personnel. Also, in the event that you wish to change your curriculum or seek a reconsideration of your probationary status or have to be absent from final examination(s), you should fill out petition forms available in the Department of Student Personnel. These forms are then transmitted to the Committee on Course and Standing for review and recommendations. You will be notified by the Registrar by mail of the action taken by the Committee in regard to your petition. (See pages 11-15 for further information.)

PLACEMENT SERVICES

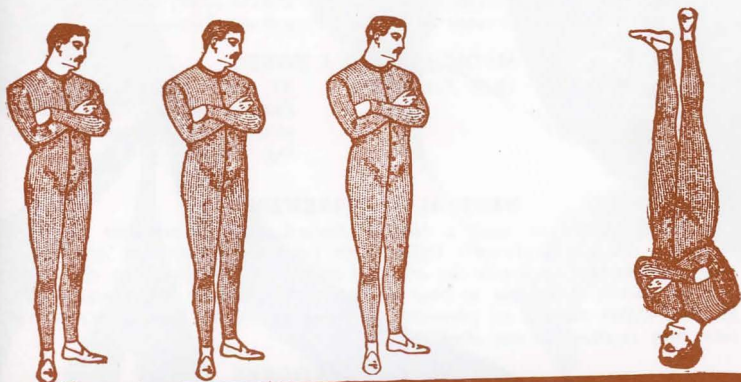
Placement counseling and employment assistance are available, free of charge to all S.I.C.C. students. Placement Services help find employment suitable to your education. You are assisted in preparing personal resumes, giving prospective employers an accurate picture of your education, work experience, skills and interests. A library of brochures and informational materials, including employment applications for many occupations and individual companies is available for you to explore professional directions. In addition, a directory of part-time jobs is maintained for those who find it necessary to supplement their income to meet educational expenses. No appointment is necessary. If you are seeking career and placement information, you are always welcome to stop in the Placement Office.

LOST AND FOUND

The Lost and Found is located in Room A-109 (Platform). Articles may be brought there or recovered from there during the regular hours from 9:00 A.M. to 5:00 P.M. After 5:00 P.M., articles may be brought to Room C-128.

DISCOUNT TICKETS

Discount tickets to various cultural events around the city are available for students and faculty at the Box Office.



Special Information About . . .

FINANCIAL ASSISTANCE

The college participates in both the federal (National Defense Student Loan Fund) and state (New York Higher Education Assistance Corporation) loan programs that are available to full-time students. Specific information about these programs and necessary application forms can be obtained in the Financial Aid Office. The Business Office disburses checks received for students eligible for scholarships under the Regents Scholarship Program. Watch the bulletin board for periodic information about this program. A very limited amount of money is available through the Staten Island Community College Association, Inc. and the Alumni Association for scholarship assistance. In addition, there are several special scholarships and awards offered by Staten Island civic, service and fraternal organizations. For further details, check the college catalog. Applications are available in the Financial Aid Office. Completed forms should be submitted by May 15 for the fall semester and by January 15 for the spring semester.

PLACEMENT SERVICES

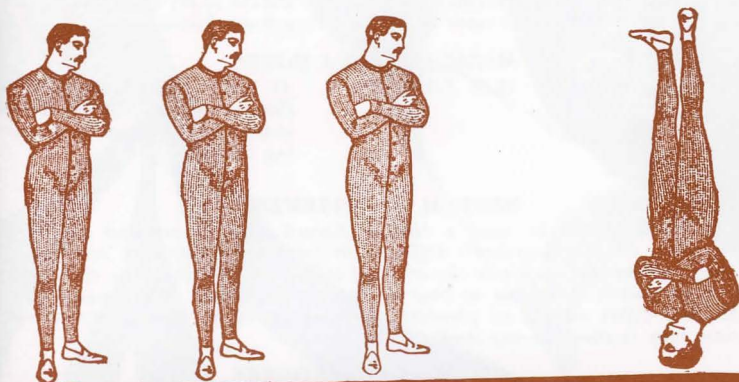
Placement counseling and employment assistance are available, free of charge to all S.I.C.C. students. Placement Services help find employment suitable to your education. You are assisted in preparing personal resumes, giving prospective employers an accurate picture of your education, work experience, skills and interests. A library of brochures and informational materials, including employment applications for many occupations and individual companies is available for you to explore professional directions. In addition, a directory of part-time jobs is maintained for those who find it necessary to supplement their income to meet educational expenses. No appointment is necessary. If you are seeking career and placement information, you are always welcome to stop in the Placement Office.

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VETERANS

Men with prior military service are encouraged to consult the Veterans Administration regarding eligibility for one or more of the V.A. programs and also the veterans counselor in the Department of Student Personnel. For information regarding the financial aspects, contact the Business Office. All applications for admission are made through the Registrar's Office.

SELECTIVE SERVICE

Students with prior military status follow the regular registration procedures and pay full college fees at registration. If you have any questions regarding your eligibility for educational and financial benefits under one or more of the VA programs, you should consult with the Veteran's Counselor in the Registrar's Office.

STUDENT IDENTIFICATION CARDS

You must carry an identification (I.D.) card with you at all times. This card is necessary for verifying your identity as a student at Staten Island Community College. It is also needed if you wish to use various college facilities.

In case you lose your identification card, you should apply immediately for a new one in the Department of Student Personnel, Room A-141.

MEDICAL OFFICE HOURS

8:00 A.M.— 10:00 P.M. Daily

At other hours contact the Department of Student Personnel or the Dean of Evening Session.

MEDICAL REQUIREMENTS

You are required to mail a Health Record Form completed by your physician to the Registrar's Office with your application of admission. These records are on file in the Medical Office. You should know the name of your family physician so that he may be consulted if necessary. The Medical Office screens all physical examination reports and, at its discretion, may re-examine any student.

ACCIDENT PROCEDURES

In case of accident or other emergency, you should contact the Medical Office or the Department of Student Personnel immediately. Obtain Accident Insurance Form, if needed, from the Medical Office. See Insurance Coverage below.

INSURANCE COVERAGE

The General Fee includes accident insurance coverage provided by the Staten Island Community College Association, Inc. For full-time students of the college the plan gives protection at home, at school or while traveling, 24 hours a day for the entire school year (first day of classes through commencement day) while you are enrolled. Part-time students have on-premises coverage during the school year.

Benefits

When you require medical services because of an accident, the insuring company will pay the actual cost incurred within 26 weeks from the date of accident, up to \$500.00 for each accident, regardless of what other coverages you may have. The plan will pay for any or all of the following:

1. Medical and surgical treatment by a physician.
2. Hospital confinement and nurses' services.
3. Miscellaneous hospital expenses—drugs, medicines, etc.
4. Dental treatment made necessary by injury to natural teeth.
5. Ambulance expense.



Claim Procedure

In the event of accident you should:

- 1. If at school, report immediately to your instructor so that proper treatment can be prescribed or approved.*
- 2. If away from school, consult a doctor and follow his instructions. Notify the school as soon as possible.*

Claim forms and instructions on claim procedures are available at the college's Business Office.

Benefits may be claimed under this plan in addition to any benefits to which you may be entitled under private health or accident insurance plans.

Your Academic Program

Your participation and attendance at S.I.C.C. is expected to lead to the AA, AS or AAS degree. In addition to meeting the general course requirements, you must be cleared by the Business Office and library with regard to financial obligations, and must be recommended by the college faculty for the degree.

The total number of credits required for a degree in your curriculum is specified in the college catalog.

YOUR GRADES

Grades and their interpretation can be found in the college catalog. If you have a question about a grade you should discuss it with your instructor immediately.

TRANSCRIPTS

All applications for "Official" and "Unofficial" transcripts should be made in the Registrar's Office.

An "Official" transcript of your grades bears the College seal and the signature of the Registrar, and is mailed directly to the college considering your application for admission.

An "Unofficial" transcript is issued to a student requesting a record of his grades and is marked "Student's Copy." The transcript fee is \$2.00.

If you plan to transfer to another unit of The City University of New York or the State University of New York, transcripts will be sent free of charge. If you plan to transfer to a college outside The City University or the State University of New York, transcripts cost two dollars each.

PROCEDURES FOR APPEALING GRADES

All instructors are available for consultation with students for 48 hours after posting of final grades. If you wish to appeal a grade you should go to the department office within this specified period and submit a request in writing.

PROCEDURES FOR OBTAINING PERMISSION FOR MAKE-UP FINAL EXAMINATION

If you are absent from the final examination of any course you will receive a grade of "M." A make-up final examination may be taken after the following procedures have been completed:

1) Obtain the correct form from the Office of the Registrar immediately.

2) Fill in information requested.

3) Obtain the instructor's signature and make an appointment to take a make-up examination.

4) Attach to the form medical documentation, if available, to substantiate request.

5) Pay a \$5.00 fee in the Business Office. (This receipt must be shown to the instructor before a student may take the test.)

6) Return the completed form to the Registrar's office promptly.



CUT ON DOTTED LINE

WITHDRAWAL FROM CLASS

You may withdraw without penalty from any course in which you are enrolled up to the end of the seventh week of the semester provided that there remains on your program not less than $12\frac{1}{2}$ credits, if you wish to remain a full-time student. On the basis of the estimates of your work which are submitted to the Registrar by the end of the seventh week, your faculty adviser or instructor may counsel you to drop a course without academic penalty up to the end of the ninth week, if you still are carrying $12\frac{1}{2}$ credits. You should consider this recommendation very seriously. The change of program fee is five dollars.

After the ninth week of the semester, you will not be permitted to drop a course without penalty. If there are sufficiently extenuating documented medical circumstances to warrant this action, you may appeal through the Department of Student Personnel to the Committee on Course and Standing for withdrawal without penalty.

PROCEDURES FOR WITHDRAWAL FROM CLASS

1. Pick up forms from Registrar's Office.
2. Fill in requested information on all forms.
3. First, have instructor initial in appropriate place.
4. Second, have Faculty Adviser sign in appropriate place.
5. Third, have a counselor in the Department of Student Personnel sign in the appropriate place.
6. Fourth, bring cards to the Business Office and pay fee.

WITHDRAWAL FROM COLLEGE

If you wish to take a leave of absence or withdraw from the college, you must initiate this action in the Registrar's Office. The process must be completed for the college to take action upon the request. The time for withdrawal without academic penalty is limited by the college and is stated in the college catalog.

PROCEDURES FOR WITHDRAWAL FROM COLLEGE

1. Pick up forms from Registrar's Office.
2. Fill in requested information on all forms.
3. First, have Faculty Adviser sign in appropriate place.
4. Second, have Librarian sign in appropriate place.
5. Third, have a counselor in the Department of Student Personnel sign in the appropriate place.
6. Fourth, bring cards to the Business Office and pay fee.

THE MEANING OF QUALITY POINTS

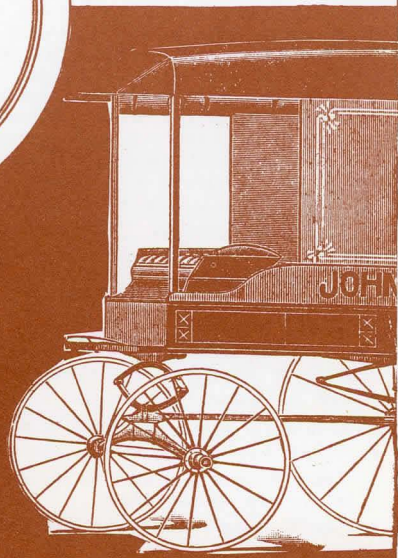
In addition to earning a letter grade for each course, which is reported on your official report card and transcript, each letter grade carries an assigned number of quality points for each credit. Your scholastic standing is measured in terms of these quality points, which are assigned, per credit, as follows:

A earns plus	4 quality points per credit
B earns plus	3 quality points per credit
C earns plus	2 quality points per credit
D earns plus	1 quality point per credit
F earns	0 quality points per credit

Since a scholastic average of "C" is required for a graduation, you must have a quality point average of 2.0 or better.

As an example, the following represents a hypothetical record achieved by a S.I.C.C. student:

Subject	Grade	Credits	Quality Points	Result
English	A	= 3	× 4	= +12
History	C	3	2	+ 6
Mathematics	F	3	0	0
Chemistry	D	4	1	+ 4
French	B	3	3	+ 9
		—		—
		16		+31
		No. of Quality Points		31
		No. of Credits		16
		= Quality Point Index 1.9		



Therefore, the student represented above has a quality point average of 1.9, which is less than a "C" average that is required for a student to be in good academic standing. Consequently, he will have his records reviewed by the Committee on Course and Standing and be put on the necessary probation, which will limit his course load for the following semester.

If you are deficient in your academic studies, you should consult the following Academic Deficiency Make-up Chart to see what quality points you must make up before graduation.

MAINTAINING SCHOLASTIC STANDING

The college requires that an overall average of "C" must be maintained each semester. Students who fail to maintain this average will automatically have their records reviewed by the Committee on Course and Standing at the end of each semester. The Committee may rule as follows:

- 1) You may receive a warning letter.
- 2) You may be placed on probation in the same curriculum.
- 3) You may be placed on probation with a change in curriculum.
- 4) You may lose matriculated status.
- 5) You may be given an academic dismissal from the college with permission denied to re-enroll in the college under any circumstances.

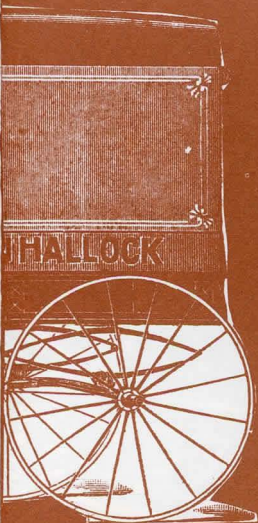
If you are on probation you are limited to $12\frac{1}{2}$ credits or 4 major courses plus physical education as long as the total number of credits is not greater than $14\frac{1}{2}$ credits.

If you are below a 2.0 average you are not permitted to participate in the college athletic programs or to hold major offices in student organizations.

If you have less than a "C" average (2.0) you should contact your curriculum adviser immediately to keep from jeopardizing your future academic career.

COMMITTEE ON COURSE AND STANDING

The Committee on Course and Standing reviews and takes action on the records of students who fail to maintain a "C" average. One of the premises under which the committee operates is that a lengthy period of adjustment is sometimes required by entering students with poor study habits or whose initial choice of curriculum was unwise. Therefore, the committee assigns a PROBATION as a preventive action, designed to reduce the credit load carried by the student in a given semester so that he may move toward a quality of work which will bring his average to at least a "C" by graduation. Students placed on probation may be dropped from the college for poor scholarship if they fail to meet two successive probations.





In cases where a student is accumulating less than a "C" average, which indicates that he probably cannot successfully complete the required program in his current curriculum, an R.M. action is taken. This stands for "Remove Matriculation" and carries with it the instruction that the student may not re-register in the same curriculum. Such an action permits attendance in the Evening Session as a non-matriculant, or under certain conditions, transfer to another curriculum within the college.

In those cases where the grade record is so poor for the total number of credits completed satisfactorily as to prevent recovery to a "C" average in the balance of coursework required for graduation, the Course and Standing action is an A.D., or Academic Dismissal. This action prohibits the student's registration in any course, in any session of the college.

The following are typical types of appeals to the Committee on Course and Standing:

- 1) Change of grade from H to J.
- 2) Exemption from degree requirements.
- 3) Permission to take more than $19\frac{1}{2}$ credits for a student in good academic standing.
- 4) Permission to repeat courses in which a passing grade has been received.
- 5) Restoration of matriculation after the Committee on Course and Standing has removed it. (Readmission to Day Session)
- 6) Permission to take courses in another curriculum while remaining in the original one.

APPEALS FOR CHANGE OF CURRICULUM

Every curriculum change regardless of scholastic index should be examined carefully by you with the aid of a counselor since you may be penalized academically and financially before you receive your degree.

A curriculum change is seldom permitted during the first semester a student is at Staten Island Community College and the permission for any such change is based primarily on course and credit entrance requirements for the specific curriculum and high quality of academic performance at the college.



PROCEDURES FOR CHANGING CURRICULUM

1. All students with a 2.0 average request a change of curriculum in writing to the Registrar. Students are urged to discuss a possible change in curriculum with their curriculum advisers and with a counselor in the Department of Student Personnel.

2. All students with less than a 2.0 average must see the Appeals Counselor in the Student Personnel Department for information about the process of requesting a curriculum change.

DEAN'S LIST

You are eligible to be on the Dean's List if you have attained a "B" (3.0) Average for the last 30 credits with no failures. This list is published each semester.

ABSENCE AND LATENESS

You are not permitted any quota of unexcused absences and failure to comply with this regulation may result in debarment from classes.

If you are a sophomore with a cumulative average of 2.0 or better you will be permitted unlimited absences in all your courses except physical education, foreign language, laboratory science and speech. All other students will be permitted a number of absences not to exceed 15% of the meetings of any course.

Unless you immediately file a statement with evidence explaining an absence you will be charged with an unexcused absence. You should proceed as follows:

- 1) Procure from the Registrar's Office an absence statement form.
- 2) Fill in the statement and attach to the form necessary evidence.
- 3) Have the form initialed by all instructors.
- 4) File the form and evidence with the Registrar.

Unless you are in your seat at the time the bell rings, you may be considered absent and the instructor at his discretion may exclude you from the class.

ACCESS TO STUDENT AND FACULTY RECORDS BY NON-COLLEGE AUTHORITIES

The Board of Higher Education, at its meeting of February 24, 1970, adopted the following position regarding student and faculty records: College records with respect to students, by their very nature, carry with them an assumption by the students that academic and non-academic records accumulated during their attendance, will be treated with the utmost circumspection and prudence. Faculty members have similar expectations with respect to records concerning their association with the college. It is with this in mind that the following guidelines for providing access to such records by non-college authorities are proposed.

College records concerning a student's name, attendance dates, student classification, home address, present address, telephone number, major or minor fields of study, degree and if with honors, and social security number and college records concerning a faculty member's name, employment, dates, faculty classification, department, home address, present address, telephone number, and social security number shall be given to persons having a legitimate interest in this information except that the home address, present address, or telephone number, shall be withheld if the student or faculty member expressly so requests. However, unless there are exceptional circumstances, the parent or guardian of a student under twenty-one years of age shall be entitled to the address and telephone number of such student. All information other than that enumerated above should not be released unless the student or faculty member concerned consents.

In the event that a subpoena is served requiring the production of such "other" information the student or faculty member concerned should be notified of the issuance of the subpoena. The subpoena shall be complied with although the college in an appropriate case may consider whether a motion to quash the subpoena should be made as, for instance, where the information sought consists of a physician's or psychologist's records.

Information concerning students shall be given to college personnel when necessary, in the opinion of the Dean of Students, for the performance of official duties. Access to the records is to be supplied in the following manner:

- a. The original records are not to be produced, even in response to a subpoena, unless so ordered by a court.
- b. A photographic reproduction shall be made of such records. There shall then be appended thereto a certification that such reproduction is a true and accurate reproduction of the original records.
- c. Such certification shall be signed by the Dean of Students, Dean of faculty, the College Physician, the Business Manager, or the head of the division of the college having custody of the records.
- d. In case of a subpoena, before any information is given, the student or faculty member concerned and the President and General Counsel shall be notified.
- e. The certified reproduced records shall then be delivered and a receipt for such records be obtained from the agency or its designee.

Taking Part in Extra Curricular Activities at S.I.C.C.

S.I.C.C. has a varied and busy extra-curricular program covering a wide scope of interests and areas. In order to accommodate clubs and activities with meeting space and time, no regular classes are scheduled for Wednesdays between 1:30-3:13 P.M. This block

of time is reserved for student club meetings and activities. You are invited to participate actively in any, or as many, groups as you can. The only eligibility requirement is that you must be a current student at S.I.C.C. Only students with a 2.0 average may hold office.

Club activity is sponsored by the Student Association of the college, a student governing body in which you are also a vital part and which is described more fully in the following pages.

Participation in social activities with other colleges must be cleared through the Department of Student Personnel.

You must obtain parental permission to participate in off campus school sponsored functions. Parental permission slips are obtained in the Department of Student Personnel.

DEPARTMENT OF STUDENT PERSONNEL ACTIVITIES STAFF

- Martin Black
- Jerrold I. Hirsch
- Charlotte McPherson
- Padma Mahajan

Student Activities Fee (Day)

As a full-time day session student you pay a \$48 student activities fee at registration. Forty dollars of the \$96 yearly total is allocated for student activities as follows:

Fixed Per Capita Allocations	
Alumni Association	\$ 3.00
Activity Promotion (New clubs)20
Athletics	7.00
Common Fund	1.00
Corporation Executive	1.45
Kaleidoscope (Cultural Program)	6.00
Public Relations20
Student Gov't. Executive55
Travel Expense55

Publications	
The Dolphin (Student Newspaper)	5.25
American Standard (Student Literary Magazine)	1.10
Horizons (Yearbook)	1.70
Black Awakening	1.30
Salt of the Earth	2.35
Student Leader's Guide50
Other Publications45
Other Student Organization Budgets	7.40
	\$40.00

Student Activities Fee (Evening)

As a part-time student you pay \$34.00 student activities fee yearly, (\$17.00 per semester):

Administrative Expense	\$ 1.00
Registration and Testing Program50
Community Service Fund25
Executive Fund25
New York City Assessment	10.00
Scholarship Fund50
Commencement/Convocation Fund50
Accident Insurance	1.00
Student Activity Fee	3.00
	\$17.00

ATHLOPHOROS



NO MORE RHEUMATISM FOR ME !!!

Your Student Organizations

S.I.C.C. Student Association

The Student Association is the entire student body which sponsors all student activities with the exception of sports. It consists of the student body, the Government and the Court. It sponsors departmental clubs, special interest clubs, fraternities and sororities, religious organizations, publications, and social and cultural events. These are implemented by the Student Association Government.

S.I.C.C. STUDENT ASSOCIATION GOVERNMENT

The Day Session Student Association Government consists of an executive branch, known as the Cabinet, a legislative branch, known as the Senate, and a judicial branch, known as the Student Court.

The officers of both the Student Association and the Student Association Government are the President, Vice-president, Secretary, Treasurer and Chief Justice. These officers are elected annually. There are twenty-five senators, fifteen of whom are sophomores and represent the sophomores and are elected by the student body each March. Freshmen who enter S.I.C.C. in September are eligible to be nominated and to vote for senators at an election which takes place in October. Every student at S.I.C.C. is eligible for membership in the Student Association Government, which offers an ample democratic forum in which the student body can have its views considered and acted upon.

Any questions you may have concerning your participation in the S.A.G. should be directed to the S.A.G. president.

BLOOD BANK

One of the major programs sponsored by the Student Government is the Staten Island Community College Blood Bank, under the auspices of the New York-New Jersey Red Cross Blood Program which conducts two annual Blood Bank drives on campus each year. The blood collected is available to all faculty, staff, and students and their relatives whether or not they have donated blood. Alumni who donate blood are also entitled to full blood benefits because the college belongs to the Blue Cross-Blue Shield Program. There is no charge for the blood or hospital administration. Requests for blood are processed through the Medical Office of the college, Room D-136, or call 390-7561. For detailed information, contact the Blood Bank Chairman in the Student Government Office or call the Medical Office.

STUDENT CLUBS AND ORGANIZATIONS

The Board of Higher Education, at its meeting of April 13, 1970, adopted the following amendment to the Board of Higher Education By-Laws relating to student organizations:

Section 15.2 STUDENT ORGANIZATIONS. a. Any group of students may form an organization, association, club or chapter by filing with the appropriately elected student government organization** of the college or school at which they are enrolled or in attendance and with an officer to be designated by the faculty of the college or school at which they are enrolled or in attendance (1) the name and purposes of the organization, association, club or chapter, (2) the names and addresses of its president and secretary or other officers corresponding in function to president and secretary.

However, no group or organization with a program against the religion of a particular group or against a particular race shall be permitted to organize or continue at any college or school. No organizations, military or semi-military in character, not connected with established college or school courses, shall be permitted without the authorization of the faculty and appropriately elected-student government** and the Board.



b. Extra-curricular activities at each college or school shall be regulated by the appropriately elected student government organization** to insure the effective conduct of such college or school as an institution of higher learning and for the prevention of activities which are hereafter prescribed or which violate the standards of conduct of the character set forth in Bylaw 18.1. Such powers shall include:

1. The power to charter or otherwise authorize teams, (excluding inter-collegiate athletics), publications, organizations, associations, clubs or chapters, and, when appropriate in the exercise of such regulatory power, the power to refuse, suspend or revoke any charter or other authorization for cause after hearing on notice.

2. The power to delegate responsibility for the effective implementation of its regulatory functions hereunder to any officer or committee which it may appoint, subject to the right of any aggrieved student or group to have any adverse action by such officer or committee reviewed, and set aside or confirmed under provisions consistent with Bylaw 15.4 either by the president or by majority vote of the appropriate elected student government under procedures consistent with the provisions set forth in Bylaw 15.3 regarding student discipline.

**The words "appropriately elected" (faculty and students) throughout these bylaws, shall be interpreted to mean, "in which at least 30 percent of those eligible to vote shall take part. However, if less than 30 percent take part, the president of the college shall be responsible for carrying out the duties described in this article until such percentage is achieved and until such duly elected body has established regulations in conformity with the general requirements of this article."

Student Clubs and Organizations Presently Functioning:

DEPARTMENTAL CLUBS

BETA TAU SOCIETY

The Beta Tau Society is open to all day session matriculated students enrolled in the Department of Business. The Society meets regularly and attempts to bring into practical focus the theories and applications of business beyond the college curriculum. It was organized to further the interests of students in all aspects of business. Among its objectives are the encouragement of scholarship, the development of leadership, and constructive contribution to college life. Meets in room B-203



BIO MEDICAL SOCIETY

This Society is of particular interest to students who plan a scientific or medical career. One specific aim of the Society is to help students learn for enjoyment. Meets in room B-204.

*BUSINESS INVESTMENT Group

The purpose of the Business Investment Group is to educate its members in the fundamentals of security investments. Limited experience in actual investing may be provided.



***DAY ART CLUB**

This club seeks to promote artistic creativity in the fields of visual arts, to serve as a vehicle for the exploration of new and old forms of art, to provide facilities for and to foster art exhibits.

ELECTRONICS SOCIETY

The Electronics Society, which was created in the fall of 1957, aims to keep its member apprised of the latest developments in the field of electronics by arranging seminars to which speakers are invited and field trips to nearby companies. Meets in room B-156.

**These organizations are in the process of becoming chartered by the College.*

ENGINEERING SOCIETY

The Engineering Society was created in the spring of 1960 and its goal is to keep its members abreast of current engineering in action. It arranges seminars to which speakers are invited to discuss various fields of engineering and field trips to show various branches of engineering. Meets in room B-228.

GEOLOGY CLUB

The Geology Club serves as an extension and supplement to the course curriculum in geology. Field trips to caves, camping trips focused on fossil analysis, films, lectures, these are some of the several means by which members of the club learn about the earth's structures and the relationship between prehistoric organisms and current forms of life.

LANGUAGE CLUB

The Language Club, which has been active since the first year of the college's existence, has as its principal aims the stimulation of student interest in the peoples whose languages are studied and the creation of greater understanding and appreciation of foreign cultures. Members of the club take trips to the United Nations, see foreign films, eat in foreign restaurants, and arrange parties with a foreign flavor. Meets in rooms A-324.

STUDENT NURSES ASSOCIATION

The purpose of the Student Nurse Association of Staten Island Community College is to promote and maintain high educational and professional standards for students in the Nursing curriculum which will be a part of each student's professional and personal life. All Nursing students are eligible for membership. Meets in room B-213.

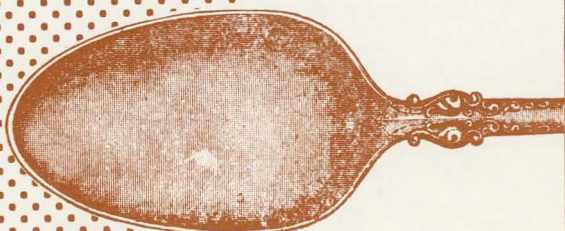
SOCIAL SCIENCE CLUB

The Social Science Club explores the many challenging and perplexing questions facing modern society. Students, faculty members and non-academic experts participate through symposiums, panel discussions and lectures to further understanding of our complex world. Meets in room A-107.

HONOR SOCIETIES

PI ZETA

The purpose of this national organization is to unite the students of S.I.C.C. who have attained the highest scholastic standings. Business meetings are devoted to an interchange of intellectual and cultural ideas among its members.



SPECIAL INTEREST CLUBS

BARTLETT RANGERS

The Bartlett Rangers is the only military fraternity on campus and is open to all day session matriculated students enrolled in the R.O.T.C. program. The requirements for membership are similar to military fraternities in the City University of New York. Meets in room B-208.

CHESS ASSOCIATION

The purpose of this organization is to promote an interest and development in chess strategy and to compete in tournaments with other colleges. All matriculated Day Session students at Staten Island Community College are eligible for membership. Meets in room A-304.

CHINESE CULTURE CLUB

The purpose of this organization is to promote and preserve integral parts of Chinese Culture through the use of forums, study groups, social functions, and trips.

DISCUSSION CLUB

The activities of this club include debates on historical and contemporary problems, films, speeches by eminent authorities and political leaders, and informal discussions.

THE FLICK

The aim of this club is to expose members to different film-making techniques. This end is accomplished by means of discussions and actual participation in film production.

HISPANIC-AMERICAN LEAGUE

The purpose of this organization is to provide Spanish-speaking students and the general Spanish community with a social and cultural program relevant to their unique interests. This aim is accomplished by means of forums, films, and special club publications.

MARTIAL ARTS CLUB

The Martial Arts Club holds regular meetings and is open to all Day Session students. The club teaches Karate, Judo, and Ju-Jitsu. Its purpose is to build the body, mind and spirit of each of its members in keeping with the oriental tradition.

MIXED MEDIA WORKSHOP

The purpose of this organization is to investigate the inter-relationships between media and art and to crossbreed the two so as to make for new art. Any student at Staten Island Community College is eligible for membership.

OUTING CLUB

This organization plans skiing, hiking, and canoeing excursions, thereby providing members with a much needed escape from the tensions of city life.

POLITICAL SCIENCE CLUB

The purpose of this organization is to promote meaningful dialogue among SICC students via the use of discussions, guest speakers, study groups, films and debate.

RIFLE CLUB

The Rifle Club seeks to promote interest and understanding in the safe use of fire-arms, sportsmanship and marksmanship. They participate in competition matches among themselves and with other colleges.

***S.I.C.C. PHOTOGRAPHY CLUB**

This club seeks to bring together students with varying degrees of interest in photography in order to promote free interchange of ideas and philosophies. The club also seeks to accomplish its purposes through the use of guest experts, discussions and critiques of members' work.

***STUDY SKILLS CLUB**

This organization seeks to aid the student by lectures, discussions, and the use of various text books and work books how to improve study skills and habits, vocabulary, reading speed, comprehension and test performance. Any student enrolled at Staten Island Community College is eligible for membership.



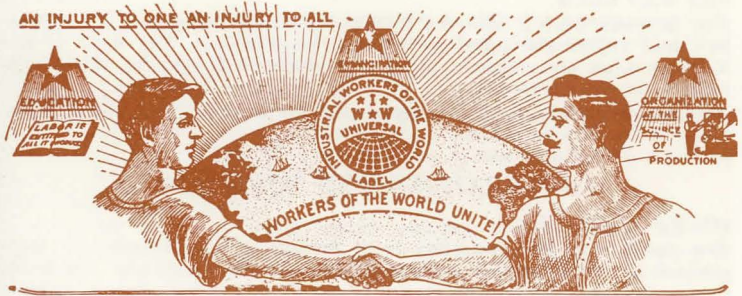
*These organizations are in the process of becoming chartered by the College.



PUBLICATIONS

SALT OF THE EARTH

The purpose of this organization is to publish a journal of opinion which will help form student opinion at Staten Island Community College. Any student is eligible for membership on the staff and all students are encouraged to submit articles for publication.



DOLPHIN

THE DOLPHIN is the Staten Island Community College newspaper and is published periodically during the school year. Its staff is composed entirely of undergraduate students, who are given the opportunity to express themselves on matters of academic, local or cultural interest. In addition, they become acquainted with special skills relating to reporting, feature and editorial writing, composition, layout and proofreading. All qualified students are welcome to participate.

HORIZONS

The annual yearbook, HORIZONS, is prepared by a staff of students. Through this activity, they gain experience in layout, composition, design, editing and business activities. This book also serves as an everlasting reminder of the college days of the student.

Planned and created by student editors and staff, the yearbook is supervised by a faculty adviser. There are openings for students on the art, photography, literary, business and clerical staffs. All students, regardless of class, are eligible to serve on the current yearbook staff. Contact the HORIZONS faculty adviser or the President of the Student Association if you would like to serve on the staff of HORIZONS.

AMERICAN STANDARD

American Standard was founded during the Spring semester, 1965. Its first issue appeared in newspaper format, as a four-page addendum to THE DOLPHIN. Its first full issue in magazine format, in some 56 pages, appeared in the Spring 1966. The staff hopes to expand its publication even further.

WOMEN'S LIBERATION LEAGUE

This group was organized in response to the widespread belief that women are relegated an inferior role in contemporary society. Programs planned by this group are designed to educate members of both sexes to the important contributions of women to our culture and to halt any exploitative measures presently practiced against the female population.

RELIGIOUS ORGANIZATIONS

CHRISTIAN COLLEGIATE CLUB

The Christian College Club is dedicated to the purpose of exploring Christian culture and religion in America. It furthers this cause by means of guest lecturers, discussions, debates, and social functions.

CHAI

Chai aims to provide religious, social and intellectual activities for its members. These aims are accomplished with the aid of films, lecture forums, discussions, study groups, trips and social functions, and a club publication.

NEWMAN CLUB

The Newman Club is affiliated with the National Newman Club Federation and enjoys the privileges of such membership. The aims of the Newman Club are religious, social and intellectual advances of Catholic students in attendance.

The Newman Club also has an active division for evening session students.

FRATERNITIES AND SORORITIES

DELTA ALPHA MU

The purpose of this fraternity is to provide an opportunity for male students to come together to express themselves on scholastic and social issues. Any male student at Staten Island Community College is eligible for membership.

***DELTA SIGMA RHO**

Delta Sigma Rho Sorority aims to promote sisterly friendship, to create improved understanding of people, and to increase student participation in school and in the community. In order to accomplish its goals, the sorority sponsors charity drives, social functions and tutorial programs.

LAMBDA OMEGA CHI SORORITY

Lambda Omega Chi is Staten Island Community College's first sorority and was established during the 1963-64 academic year. Its motto is amicitia sororia (sisterly friendship). All eligible co-eds are welcome to become members and pledge themselves to intellectual achievement and service to the college.

MANCHESTER HOUSE

Manchester House is a fraternal organization of male students dedicated to service to the college. Its extensive program of social and educational activities is intended to heighten the members' interest in all phases of collegiate life. Manchester House maintains private clubrooms.

**These organizations are in the process of becoming chartered by the College.*

Sports

The campus provides you with the following facilities:

- a. Gymnasiums for basketball, tennis, volleyball, badminton and handball.*
- b. Health Activities Lab for remedial Physical Education classes, modern and social dance, fencing and combative sports.*
- c. Outdoor fields and courts for tennis, handball, baseball, archery, touch football, soccer, basketball, volleyball and ice skating.*

ELIGIBILITY FOR VARSITY SPORTS

If you are interested in participating in the varsity sports you must maintain scholastic standing in order to be an active member of any team. Tryouts for the individual sports and teams are scheduled by the athletic coach. Announcements are posted in all buildings as well as the Department of Health & Physical Education office. For further information check with this office.

INTRAMURAL ACTIVITIES

All S.I.C.C. students are encouraged to participate in the intramural games which usually take place during the Wednesday 12:35-2:18 club period. Intramural teams, generally formed by curriculum departments, compete at the campus athletic fields. The championship team in each sport receives an award.

Evening Session Student Activities Program

Evening Session sponsors a wide variety of activities which are open to all students at Staten Island Community College. For more information about the program, see the Evening Student Coordinating Committee Chairman or the Evening Session Activities Faculty Adviser.

CLUB HOUR

An Evening Session club hour was adopted by the Faculty Committee on Student Activities and Services to enable students to participate in the extra-curricular activities at the college. This activity hour is scheduled once a month from 7:15 to 8:35 p.m. on alternating days each month. On activity nights, the following schedule is in effect:

6:25 p.m.— 7:15 p.m.

8:35 p.m.— 9:25 p.m.

9:30 p.m.—10:20 p.m.

EVENING SESSION CLUBS AND ORGANIZATIONS PRESENTLY FUNCTIONING:

EVENING SESSION STUDENT COORDINATING COMMITTEE

The Evening Session Student Coordinating Committee was established to promote interaction between the evening students and the faculty, to foster successful community relations and to give students an opportunity to express their opinions on matters directly concerning them. All chartered evening organizations are presented on this committee.

EVENING STUDENT NEWS

The "Evening Student News" is the official paper of the Evening Student body which is committed to freedom of expression of all points of view.

COMMITTEE FOR VIETNAM PEACE

BUSINESS CLUB

POLITICAL SCIENCE CLUB

EVENING PSYCHOLOGY WORKSHOP

This group plans to continue to bring prominent names in the field of psychology to Staten Island Community College and presents a very avant-garde and stimulating program.

EVENING PHILOSOPHICAL FORUM

This club examines the philosophical issues and ideas of the ages. Lectures and discussions are presented.

EVENING MATH CLUB

Interesting program in the realm of mathematics.

EVENING TECHNOLOGY AND ENGINEERING SOCIETY

The Evening Technology and Engineering Society is especially designed for the student who wants to find out what is going on in the technical fields. This club presents programs of speakers and films.

EVENING ART CLUB

This club is designed for the student who likes to draw or paint, or is interested in finding out more about styles and techniques. The club presents art shows and displays on campus.

EVENING NEWMAN CLUB

This club presents a rich program on topics of religious concern. It includes films and discussions on current issues and problems.

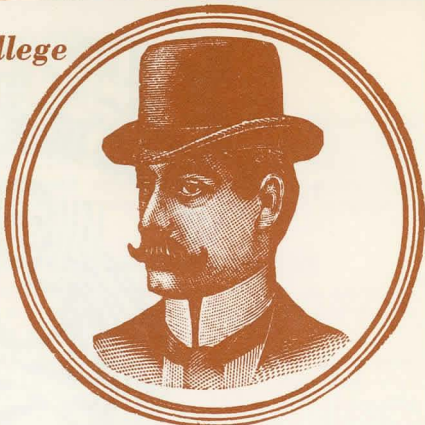
EVENING NATURAL SCIENCE CLUB

This group is designed for students who are interested in exploring the field of biology. This club presents well organized lectures and demonstrations at each of its meetings.

INTERCHRISTIAN FELLOWSHIP



How About Your College Social and Cultural Opportunities?



The Student Association sponsors a program of college-wide social and cultural events, which include informal dances, semi-formals and cultural programs. The Student Association provides for admission to these events; however, some special events require the purchase of tickets.

Highlighting the social activities of the year are the Fall semester Winter Carnival and the Spring semester Starlite Ball. As a finale to the Fall semester, the Student Association sponsors a post-exam Winter Carnival, which features a four-day chaperoned stay at a winter resort. As a climax to the Spring semester, the Student Association sponsors the Starlite Ball, which is a semi-formal affair, and, at which, the Campus Queen is crowned. The entire student body participates in the nomination, judging and voting for the queen.

To wind up the college year, the S.A. runs an all-college special event in which all students and faculty participate.

The Student Association Government makes arrangements for reservations, and announcements concerning the event are posted in various areas of the school buildings.

The S.I.C.C. student Kaleidoscope Committee, sponsored by the Student Association, has gained prestige over the years. The committee is responsible for planning and implementing a diversified cultural program of lectures, concerts, live theater productions, and films. In selecting entertainment for the program, the Kaleidoscope Committee is guided by a desire to educate as well as to entertain. An illustrated brochure describing all sponsored events is published and made available to you by the committee.

Campus Conduct

One of the goals of education is to encourage learning that will not stop at the classroom door, but will affect your thinking and behavior in all aspects of life. An important lesson you should learn throughout your education is that you must adhere to certain standards of conduct in order for society to function effectively. Moreover, you realize that there exists legitimate means of changing rules with which you do not agree. The desired end is reached when you use your understanding of your responsibility to society as a basis for your conduct. It therefore follows that in order for Staten Island Community College to function as an effective academic community, certain standards of conduct must be followed.

You should familiarize yourself with the following rules and regulations regarding student decorum established by the House Committee of the Student Government. See material below for student discipline procedures for violations.

1. You are expected to live up to a high standard of academic integrity. All your work, whether it be on tests or papers, must reflect your own efforts at all times, unless otherwise noted. There can be no compromise with the fact that cheating on examinations and plagiarizing (an attempt to pass off as one's own, the work of another) are gross violations of a proper code of academic behavior.

2. One of the basic tenets of our society is the right of the individual to possess private property. You should recognize this right and show proper respect to the property of your associates. You should also show proper respect to the property of the institution and help prevent any acts of theft or vandalism.



3. You must understand that in the course of your daily life within the college, you will come into contact with many duly authorized officials who may be called upon to issue instructions to you. You should cooperate with these officials to the best of your ability and show them the same respect and consideration that you would like to receive. At all times you should refrain from the following inappropriate types of behavior:

- a) Refusal to stop engaging in actions which disrupt the orderly conduct of a class.
- b) Abusive behavior toward college employees who are discharging their duties.
- c) Failure to comply with the procedures and decisions of the Student Court, including not appearing when summoned.

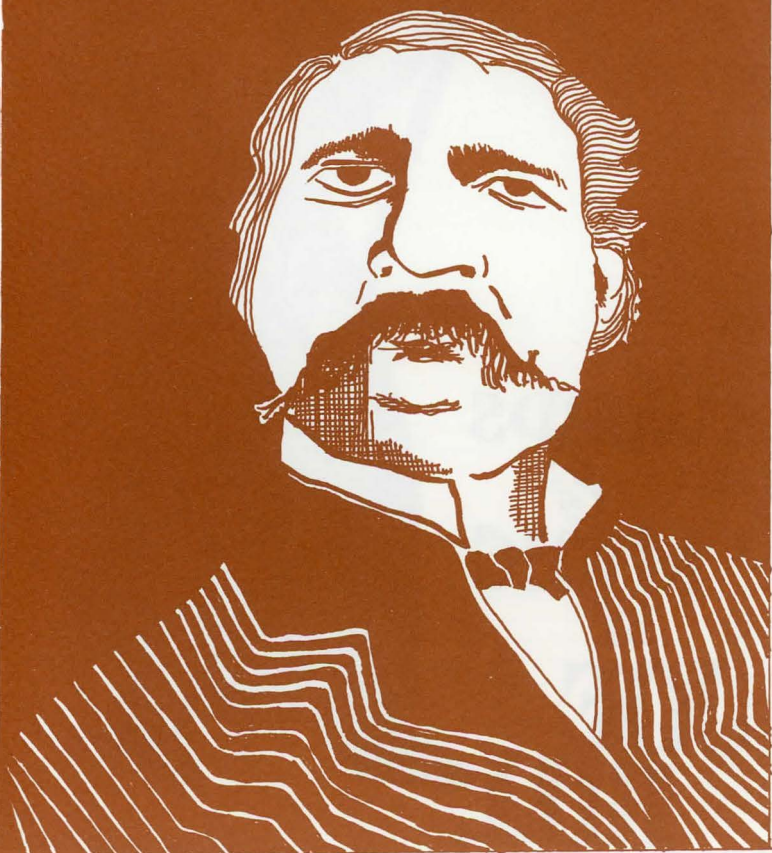
4. The name of the college can, in one sense, be considered to be its private property. You should realize, therefore, that unauthorized use of the college's name violates the institutions' rights. Moreover, you should understand the illegitimate use of this name can result in serious misrepresentations. Only with proper authorization should anyone ever undertake to use the name of Staten Island Community College.

5. You should make every effort to assist in keeping all parts of the campus clean and litter free. There can be no doubt that you are more likely to take pride in your school when its appearance is appealing to the eye.

6. Certain rules and regulations are made for the protection and physical welfare of all students. The rules of the college governing safety, smoking, fire drills and air-raid drills, which are posted around the school, fall into this category.

7. In certain matters you are asked to make your own value judgments rather than adhere to narrowly defined regulations. An example of this principle is the area of dress. Without being too specific, it can be generally assumed that dress should remain within the limits of good taste.

8. Since the college is located in a residential area, it is only reasonable you respect the rights of the people in the community. One way to accomplish this is to observe the college regulation which prohibits the playing of various games in the surrounding streets.





The Rebel Girl

ONE BIG UNION

WORDS
&
MUSIC
BY
JOE
HILL

STUDENT DISCIPLINE PROCEDURES

The Board of Higher Education, at its meeting of April 13, 1970, adopted the following amendments to the Board of Higher Education By-Laws relating to students, student conduct and student disciplinary procedures:

ARTICLE XV-STUDENTS*

Section 15.0 PREAMBLE. Academic Institutions exist for the transmission of knowledge, the pursuit of truth, the development of students, and the general well-being of society. Student participation, responsibility, academic freedom, and due process are essential to the operation of the academic enterprise. As members of the academic community, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth.

Freedom to learn and to explore major social, political, and economic issues are necessary adjuncts to student academic freedom, as is freedom from discrimination based on racial, ethnic, religious, sex, political, and economic differentiations.

Freedom to learn and freedom to teach are inseparable facets of academic freedom. The concomitant of this freedom is responsibility. If members of the academic community are to develop positively in their freedom; if these rights are to be secure, then students should exercise their freedom with responsibility.

Section 15.1 CONDUCT STANDARD DEFINED. Each student enrolled or in attendance in any college, school or unit under the control of the Board and every student organization, association, publication, club or chapter shall obey the laws of the City, State and Nation, and the published rules, regulations, and orders of the Board of Higher Education and the duly established college authorities.

The faculty and student body at each college shall share equally the responsibility and the power to establish subject to the approval of the Board more detailed rules of conduct and regulations in conformity with the general requirement of this Article.

This regulatory power is limited by the right of students to the freedoms of speech, press, assembly and petition as applied to others in the academic community and to citizens generally.

Section 15.2 refers to student organizations and are published in the Leaders' Guide.

Section 15.3 STUDENT DISCIPLINARY PROCEDURES. a. Any charge, accusation, or allegation which is to be presented against a student, and, which if proved, may subject a student to disciplinary action, must be submitted in writing in complete detail to the Office of the Dean of Students promptly by the individual, organization or department making the charge.

b. Notice of the charge shall be personally delivered or sent by the Dean of Students to the student at the address appearing on the records of the college, by registered or certified mail and shall contain the following:

1. A complete and itemized statement of the charges being brought against the student including the rule, bylaw or regulation he is charged with violating, and the possible penalties for such violation.

2. The time, the date (which shall be as soon as practicable) and the place of meeting with a counselor from the Office of the Dean of Students or a qualified faculty member designated by the Dean of Students.

3. The student shall be advised of his rights in the proceeding and possible consequences. Specifically the notice shall include:

A. A warning that anything he may say at this meeting may be used against him at a non-college hearing; therefore, he may have legal counsel present to advise him.

B. A statement of his right to remain silent without assumption of guilt.

C. A statement that the counselor is precluded from testifying in a college hearing regarding information received during the interview.

c. At the meeting with the counselor in the Office of the Dean of Students or qualified faculty member designated by the Dean of Students, the following procedure shall be in effect:

1. An effort will be made to resolve the charges by mutual agreement and where warranted to agree on the disciplinary action to be taken.

2. The counselor, if an agreement is reached, shall report his recommendation to the Dean of Students for affirmation and the complainant shall be so notified.



Should I Ever Be A Soldier

BY JOE HILL



We're spend-ing billions ev-'ry year for guns and am - mu -



ni - tion, "Our Ar-my" and "Our Na-vy" dear to keep in good con -

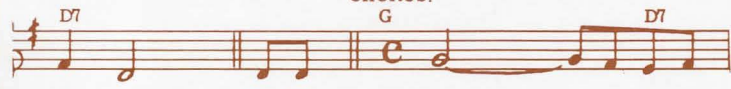


di-tion; W'hile millions live in mis-er - y and mil-lions die be -



fore us, don't sing "My Country 'tis of thee," but sing this lit-tle

CHORUS:



cho - rus: Should I ev - er be a



sol - dier, 'neath the Red Flag I would fight; Should the



gun I ev - er shoul - der, it's to crush the ty-rant's



might. Join the ar - my of the toil-ers, men and



wo - men fall in line, wage slaves of the world a-rouse!



Do your du-ty for the cause, for Land and Li - ber - ty.

And many a maiden, pure and fair,
Her love and pride must offer
On Mammon's altar in despair,
To fill the master's coffer.
The gold that pays the mighty fleet,
From tender youth he squeezes,
While brawny men must walk the street
And face the wintry breezes.

-Chorus-

Why do they mount their gatling gun
A thousand miles from ocean,
Where hostile fleet could never run --
Ain't that a funny notion?
If you don't know the reason why,
Just strike for better wages,
And then, my friends, if you don't die,
You'll sing this song for ages.

-Chorus-

3. If no agreement is reached, or if the complainant or the student so requests, or if the student fails to appear, a hearing will be scheduled before the Faculty-Student Discipline Committee.

d. The student shall be informed in writing by registered or certified mail or by personal service of the hearing with sufficient particularity of the charges and of the time and place of hearing. Notice of at least five school days shall be given to the student in advance of the hearing unless the student consents to an earlier hearing. The notice shall advise the student of his right to have legal counsel and witnesses participate at the hearing.

e. At the hearing, before the Faculty-Student Discipline Committee, the following procedure shall apply:

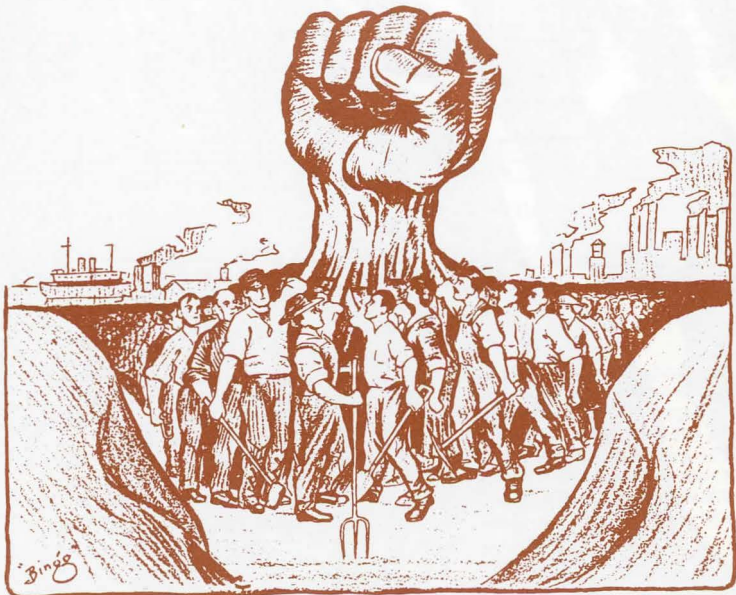
1. The specific charges shall be read to the student. If the student admits the charges are true, he shall be given an opportunity to explain his actions before the Committee shall decide on the penalty. If the student denies the charge or is silent, the hearing must continue, the accusing party proceeding first. Both sides may introduce evidence and cross-examine witnesses.

2. The college shall make a record of each disciplinary hearing by some means such as a stenographic transcript, a tape recording or the equivalent. A disciplined student is entitled upon request to a copy of such a transcript without cost.

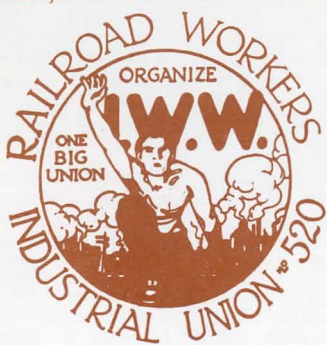
3. The student shall have the option to a closed hearing and the right to request an open public hearing. However, a majority of the Committee shall have the right to hold a closed hearing when an open public hearing would adversely affect and be disruptive of the Committee's normal operations.

f. The student shall be sent a copy of the Committee's decision which shall be final subject to the student's right of appeal.

g. The faculty-student disciplinary committee shall consist of three faculty and three student members plus a chairman. The faculty members shall be selected by lot from a panel of six elected annually by the appropriate faculty body from among the persons having faculty rank or faculty status and the student members shall be selected by lot from a panel of six elected annually in an election in which all students registered at the college shall be eligible to vote. No member of the committee shall serve more than two consecutive terms. The chairman of the committee shall be selected by the committee from among the remaining members of the panel and shall have the power to vote in case of a tie. A quorum shall consist of at least two students and two faculty members. Persons who are to be participants in the hearing as witnesses or have been involved in preferring charges or who may participate in appeals procedures or any other person having a direct interest in the outcome of the hearing shall be disqualified from serving on the hearing panel. A lawyer from the general counsel's office of the board may be present to act as legal adviser to the committee.



Section 15.4 APPEALS. An appeal from the decision of the Faculty-Student Disciplinary Committee may be made to the president who may confirm or decrease the penalty but not increase it. His decision shall be final except in the case of dismissals or suspension for more than one term. An appeal from a decision of dismissal or suspension for more than one term may be made to the appropriate Committee of the Board. Any appeal under this Section shall be made in writing within fifteen days after the delivery of the decision appealed from. This requirement may be waived in a particular case for good cause by the president or Board Committee as the case may be. If the president is a party to the dispute, his functions with respect to an appeal shall be discharged by an official of the University to be appointed by the Chancellor.



Section 15.5 SUSPENSION OR DISMISSAL. The Board reserves full power to dismiss or suspend a student, or suspend a student organization for conduct which impedes, obstructs, or interferes with the orderly and continuous administration and operation of any college, school, or unit of the University in the use of its facilities or in the achievement of its purposes as an educational institution.

A president or full dean may in emergency or extraordinary circumstances, temporarily suspend a student, or temporarily suspend the privileges of a student organization or group for cause, pending an early hearing as provided in Bylaw 15.3 to take place within not more than seven (7) school days.

RULES AND REGULATIONS FOR MAINTAINING PUBLIC ORDER

The Board of Higher Education, at its meeting of June 23, 1969, adopted the following rules for maintaining public order. These rules comply with the Henderson Law passed earlier in 1969 by both houses for the New York State Legislature:

The tradition of the university as a sanctuary of academic freedom and center of informed discussion is an honored one, to be guarded vigilantly. The basic significance of that sanctuary lies in the protection of intellectual freedoms: the rights of professors to teach, of scholars to engage in the advancement of knowledge, of students to learn and to express their views, free from external pressures or interference. These freedoms can flourish only in an atmosphere of mutual respect, civility and trust among teachers and students, only when members of the university community are willing to accept self-restraint and reciprocity as the condition upon which they share in its intellectual autonomy.

Academic freedom and the sanctuary of the university campus extend to all who share these aims and responsibilities. They cannot be invoked by those who would subordinate intellectual freedom to political ends, or who violate the norms of conduct established to protect that freedom. Against such offenders the university has the right, and indeed the obligation, to defend itself. We accordingly announce the following rules and regulations to be in effect at each of our colleges which are to be administered in accordance with the requirements of due process as provided in the Bylaws of the Board of Higher Education.

With respect to enforcement of these rules and regulations we note that the Bylaws of the Board of Higher Education provide that:

"THE PRESIDENT. The president, with respect to his educational unit, shall:

"a. Have the affirmative responsibility of conserving and enhancing the educational standards of the college and schools under his jurisdiction;

"b. Be the advisor and executive agent of the Board and of his respective College Committee and as such shall have the immediate supervision with full discretionary power in carrying into effect the bylaws, resolutions and policies of the Board, the lawful resolutions of any of its committees and the policies, programs and lawful resolutions of the several faculties;

"c. Exercise general superintendence over the concerns, officers, employees and students of his educational unit***."

1. RULES

1. *A member of the academic community shall not intentionally obstruct and/or forcibly prevent others from the exercise of their rights. Nor shall he interfere with the institution's educational processes or facilities, or the rights of those who wish to avail themselves of any of the institution's instructional, personal, administrative, recreational, and community services.*
2. *Individuals are liable for failure to comply with lawful directions issued by representatives of the University/college when they are acting in their official capacities. Members of the academic community are required to show their identification cards when requested to do so by an official of the college.*
3. *Unauthorized occupancy of University/college facilities or blocking access to or from such areas is prohibited. Permission from appropriate college authorities must be obtained for removal, relocation and use of University/college equipment and/or supplies.*
4. *Theft from or damage to University/college premises or property, or theft of or damage to property of any person on University/college premises is prohibited.*
5. *Each member of the academic community or an invited guest has the right to advocate his position without having to fear abuse, physical, verbal, or otherwise from others supporting conflicting points of view. Members of the academic community and other persons on the college grounds shall not use language or take actions reasonably likely to provoke or encourage physical violence by demonstrators, those demonstrated against, or spectators.*
6. *Action may be taken against any and all persons who have no legitimate reason for their presence on any campus within the University/college, or whose presence on any such campus obstructs and/or forcibly prevents others from the exercise of their rights or interferes with the institution's educational processes or facilities, or the rights of those who wish to avail themselves of any of the institution's instructional, personal, administrative, recreational, and community services.*
7. *Disorderly or indecent conduct on University/college-owned or -controlled property is prohibited.*
8. *No individual shall have in his possession a rifle, shotgun or firearm or knowingly have in his possession any other dangerous instrument or material that can be used to inflict bodily harm on an individual or damage upon a building or the grounds of the University/college without the written authorization of such educational institution. Nor shall any individual have in his possession any other instrument or material which can be used and is intended to inflict bodily harm on an individual or damage upon a building or the grounds of the University/college.*

II. PENALTIES

1. *Any student engaging in any manner in conduct prohibited under substantive Rules 1-8 shall be subject to the following range of sanctions as hereafter defined in the attached Appendix: admonition, warning, censure, disciplinary probation, restitution, suspension, expulsion, ejection, and/or arrest by the civil authorities.*
2. *Any tenured or non-tenured faculty member, or tenured or non-tenured member of the administrative or custodial staff engaging in any manner in conduct prohibited under substantive Rules 1-8 shall be subject to the following range of penalties: warning, censure, restitution, fine not exceeding those permitted by law or by the Bylaws of the Board of Higher Education, or suspension with/without pay pending a hearing before an appropriate college authority, dismissal after a hearing, ejection, and/or arrest by the civil authorities. In addition, in the case of a tenured faculty member, or tenured member of the administrative or custodial staff engaging in any manner in conduct prohibited under substantive Rules 1-8 shall be entitled to be treated in accordance with applicable provisions of the Education Law or Civil Service Law.*
3. *Any visitor, licensee, or invitee, engaging in any manner in conduct prohibited under substantive Rules 1-8 shall be subject to ejection, and/or arrest by the civil authorities.*

SANCTIONS DEFINED

A. ADMONITION. An oral statement to the offender that he has violated university rules.

B. WARNING. Notice to the offender, orally or in writing, that continuation or repetition of the wrongful conduct, within a period of time stated in the warning, may be cause for more severe disciplinary action.

C. CENSURE. Written reprimand for violation of specified regulation, including the possibility of more severe disciplinary sanction in the event of conviction for the violation of any university regulation within a period stated in the letter of reprimand.

D. DISCIPLINARY PROBATION. Exclusion from participation in privileges or extra-curricular university activities as set forth in the notice of disciplinary probation for a specified period of time.

E. RESTITUTION. Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damages.

F. SUSPENSION. Exclusion from classes and other privileges or activities as set forth in the notice of suspension for a definite period of time.

G. EXPULSION. Termination of student status for an indefinite period. The conditions of readmission, if any is permitted, shall be stated in the order of expulsion.

H. COMPLAINT TO CIVIL AUTHORITIES.

I. EJECTION.

RESOLVED, That a copy of these rules and regulations be filed with the Regents of the State of New York and with the Commissioner of Education.

RESOLVED, That these rules and regulations be incorporated in each college bulletin.

Honors and Awards

The annual Honors and Awards Convocation is held prior to commencement. Departmental awards are presented to honor graduates. Alumni Service Awards are presented to graduates in each department who have shown outstanding service to the college. Student Activities Awards are presented to any student who has contributed outstandingly to student activities. Who's Who Award certificates are presented to deserving students for excellent scholarship and service.

Open House

Each year S.I.C.C. sponsors an Open House, at which time the public is invited to tour the college to view demonstrations, exhibits and facilities. Students of the college serve as ushers and participate in the individual departmental and club demonstrations.

Administering S.I.C.C.

Student Activities . . .

S.I.C.C. ASSOCIATION, INC.

The Staten Island Community College Association is a non-profit membership organization, incorporated Nov. 5, 1956, in the State of New York primarily "to promote and cultivate educational and social relations among the students and the faculty of the Staten Island Community College . . . and to aid the students and faculty of the Staten Island Community College by assisting them in every way possible in their study, work, living and extra-curricular and curricular activities."

The membership of the organization consists of equal representation from the student body, the faculty and the college administration. The business of the Association is managed by a Board of Directors, which is elected annually by the membership from the administration and faculty representatives.

The Association supervises the financial operation of student activities such as the Student Association, the clubs and athletic teams.

All units of the Association are required to prepare their own annual budgets in advance of the following academic year, and upon ultimate approval of the budgets by the Board of Directors, to live within them. The Business Manager of the college serves as treasurer of the Association as well as central treasurer for all clubs and organizations.

Staten Island Community College Alumni Association

The Alumni Association, composed of former Day and Evening Session students at Staten Island Community College, is a non-profit organization, one of whose primary functions is to raise funds for the benefit of the college, its students, and its alumni. Of the \$38 General Fee paid by each day student each semester, \$2.00 goes to the Alumni Association to further these purposes. Membership is \$8.00.

Some of the other functions of the Alumni Association are the presentation of awards at Awards Convocation, the collection and publicizing of news of interest to the alumni and the sponsoring of annual athletic and social events, such as annual faculty-alumni basketball and softball games, picnics, etc.

Behind the Scenes . . . on Faculty-Student Committees . . .

(FCSAS) Faculty Committee on Student Activities and Services

FCSAS is a faculty committee whose chairman is the Dean of Students and whose function is to regulate all student activities at S.I.C.C., directly and indirectly, through individual faculty-student advisory boards or committees. The existing boards are the Student Activities Advisory Board, Athletic Advisory Board, Publications Advisory Board, and Bookstore-Cafeteria Board.

(BCAB) Bookstore-Cafeteria Advisory Board

The BCAB is a faculty-student committee which provides an opportunity for students and faculty to review services offered and/or rendered and resolve problems which may arise in these areas. It also serves as an advisory board on policy matters to the FCSAS.

(SAAB) Student Activities Advisory Board

SAAB is a faculty-student committee whose primary objective is to coordinate all student activities and extra-curricular functions held under the auspices of S.I.C.C., with the exception of athletic activities and student publications. SAAB consists of ten members: five students elected by the Student Senate and five faculty members appointed by the FCSAS. SAAB periodically reviews the activities of student organizations and makes recommendations to the FCSAS.

EVENING SESSION STUDENT ACTIVITIES ADVISORY BOARD

E.S.S.A.A.B.—Evening Session Student Activities Advisory Board

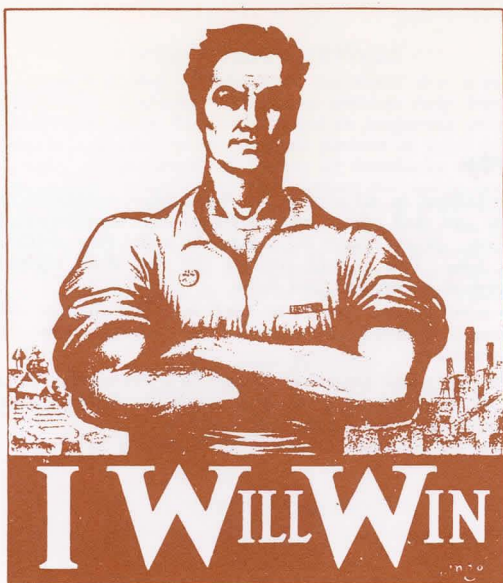
The Board is comprised of an equal number of faculty, students and Student Government representatives. Meetings are held monthly and recommendations on policy matters are submitted to the F.C.S.A.S.

(AAB) Athletic Advisory Board

The AAB, a nine member committee, includes representatives from the administration, faculty, student body and alumni. The committee supervises the over-all functioning of intercollegiate athletics and the intramural program; it annually reviews the athletic program of the college and makes recommendations to the FCSAS.

(PAB) Publications Advisory Board

The PAB includes representatives from the faculty and student body. This board provides an opportunity for students and faculty to resolve problems confronting various student publications and serves as an advisory board on policy matters to the FCSAS.



THE PREAMBLE

Of the Industrial Workers of the World

The working class and the employing class have nothing in common. There can be no peace so long as hunger and want are found among millions of working people and the few, who make up the employing class, have all the good things of life.

Between these two classes a struggle must go on until the workers of the world organize as a class, take possession of the earth and the machinery of production, and abolish the wage system.

We find that the centering of management of the industries into fewer and fewer hands makes the trade unions unable to cope with the ever growing power of the employing class. The trade unions foster a state of affairs which allows one set of workers to be pitted against another set of workers in the same industry, thereby helping defeat one another in wage wars. Moreover, the trade unions aid the employing class to mislead the workers into the belief that the working class have interests in common with their employers.

These conditions can be changed and the interest of the working class upheld only by an organization formed in such a way that all its members in any one industry, or in all industries if necessary, cease work whenever a strike or lockout is on in any department thereof, thus making an injury to one an injury to all.

Instead of the conservative motto, "A fair day's wage for a fair day's work," we must inscribe on our banner the revolutionary watchword, "Abolition of the wage system."

It is the historic mission of the working class to do away with capitalism. The army of production must be organized, not only for the every-day struggle with capitalists, but also to carry on production when capitalism shall have been overthrown. By organizing industrially we are forming the structure of the new society within the shell of the old.

Fire Safety

Smoking is prohibited in all sections of the college except in the student lounges, faculty and staff offices, and corridors. Fire equipment, located at convenient places, should never be tampered with. Fire drills are called from time to time. You should consult the fire drill regulations and directions posted in classrooms and halls.

Following are some general points to keep in mind for fire drills: When the alarm is sounded, you should leave the classroom, two abreast, in an orderly manner.

The faculty members will lead their classes to a reasonable distance from the building. When the proper signal is given, the faculty members will lead the students back to their respective floors.

Fire doors in all halls should be closed when not in use.



Smoking . . .

Smoking in the buildings is strictly prohibited except in the designated areas:

*Student Lounges
Faculty and Staff Offices
Corridors*

Please use the receptacles provided for the disposal of ashes and cigarettes.

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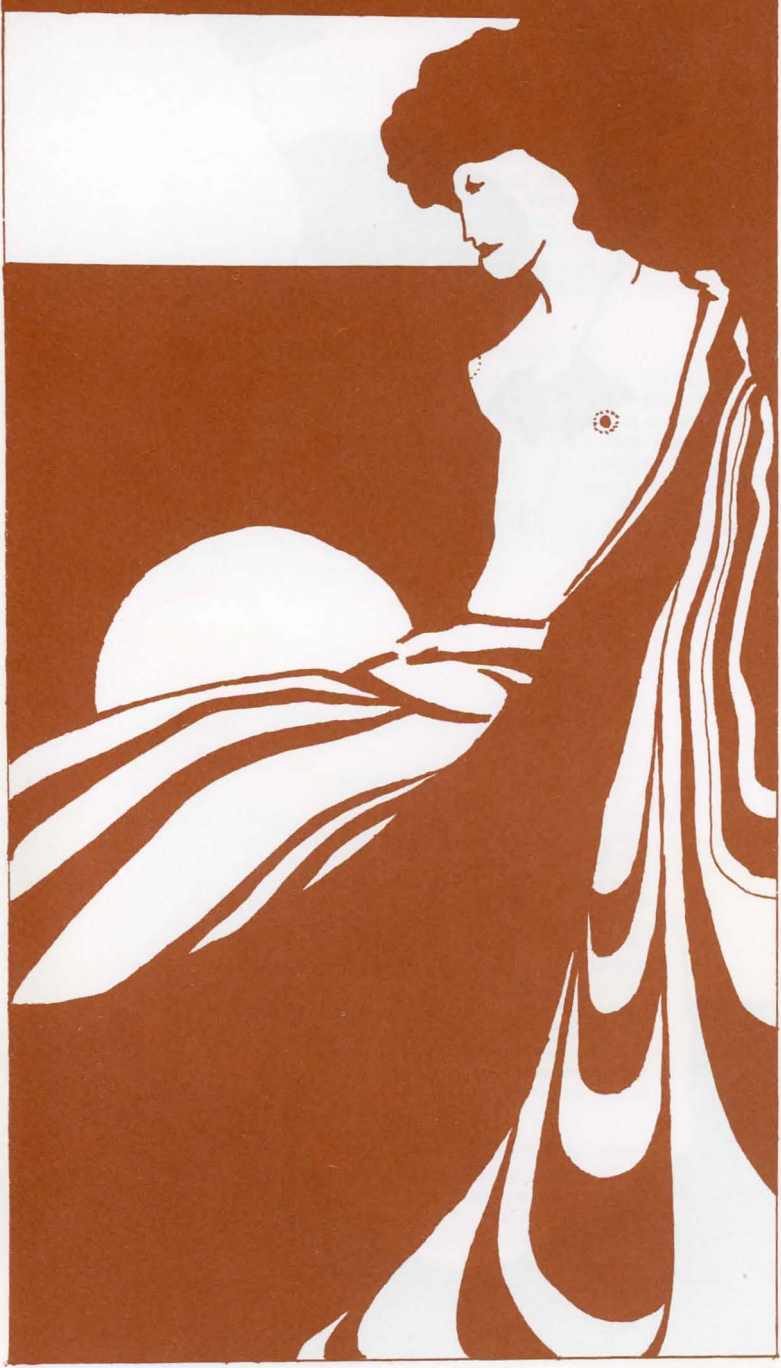
IF YOU WANT TO . . .

*Buy a notebook, pen or pencil
Eat your prepared lunch
Find lost articles
Get a draft deferment
Get a job
Get a student loan
Join the Army
Make a program change
Make a curriculum change
Mend a broken bone
Talk over a personal problem
Discuss transfer to another college
Have transcripts sent to another college
Play varsity basketball
Park your car
Participate in club activities
Write for College Newspaper
Work on College Yearbook
Write for Literary Magazine
Read current magazines
Get a drink or snack
Post a notice on bulletin board
Get information on Veteran affairs
Apply for scholarship aid
Serve on SA committee
Serve as manager of a sports team
Report an accident
Smoke a cigarette
Find something interesting to do
around town*

GO TO . . .

*College Bookstore
Dining Room Seating Area
A-109
Registrar's Office
Placement Office
Financial Aids Office
Registrar's Office
Department of Student Personnel
Department of Student Personnel
College Physician
Department of Student Personnel
Department of Student Personnel
Registrar's Office
Athletic Coach
Student Parking Lot
Scheduled Meetings
THE DOLPHIN Office
HORIZONS Office
American-Standard Office
Library Reading Room
Snack Bar
Activities Office
Registrar's Office
Financial Aid Office
SA President
Athletic Coach
Health Office and Department
of Student Personnel
Designated Areas Only*







*This Bulletin is published
by the Department of Stu-
dent Personnel. The Depart-
ment appreciates the help
from students. Art work and
design by Dave Master.*



